

Gujarati Samaj AGB, February 7th 2012
Herndon Library, Herndon VA

Minutes

1. Meeting Delayed by 15 minutes for Quorum
2. Agenda approved - Proposed by Harshid and second by Jignesh
3. Last General Body (2011)
 - a. Page 3 – Amend this bullet point under Election. Change members to candidate.
 - b. Proposed by Kartik and second by Hetal
 - c. Approved with changes anonymously.
4. Discussion on Annual Statement 2011
 - a. No Audit required for 2011 statement
 - b. Depreciation of \$121 under Expense on Statement – Need clarification
 - c. Expense of Insurance:
 - i. Discussion on Claims submitted for 2011 Ski Trip – Bus Incident
 - ii. Follow up with G.S. Insurance company about the Bus Incident
 - iii. Follow up with Insurance Company for the claim on Bus Incident on 2011 Ski Trip.
 - iv. Timeline: 90 Days
 - v. Create a 3 member committee: Urmi Shah, Jignesh Shah, Kamlesh Shah
 - vi. Committee will send an update to the committee in 30 days
5. Lesson Learned for Upcoming and
 - a. A formal written contract with vendors where Samaj is doing business with should be submitted (Outdoor Activities, Bus Rent, Musicians, Artist)
 - b. Lahani Suggestion - Should be done on membership based.
 - c. Youth Committee should be invited in meetings and decision proposals.
 - d. Trustee Committee should be invited in all the meetings.
6. Discussion on Election Committee Report
 - a. Bina Shah, Mayur Modi, and Hetal Shah – Selected as Member-At-Large.
 - b. Good Being: Reinforcement of \$100 deposit for election nomination
7. Action Item:
 - i. Incoming Administration with Trustee to come up with proposal and guidelines for Scholarship for High School Student.
 - ii. Give Life Member joiners/submitters some update/receipt/ for Life-Membership confirmation – Currently takes long time to
 - iii. President is responsible for submitting a report after every event with 90 days – President and Trustee to work together
 - iv. President and Trustee meet with the auditor/comptroller and CPA about Samaj accountability.

- v. Kirit Udeshi and Harshid will update the by-laws with approved 2011 AGB meeting approval.
 - vi. Update/Follow up on Non-Profit Organization
- 8. President Report
 - a. CD from M&T closed and moved to Capital One CD
 - b. Profit from 2011 – Opened a Money Market
 - c. Good Note: 2011 was profitable year and
- 9. Discussion on Life Membership and other legal Forms
 - a. Jyotindrabhai will keep physical copy of Election committee forms, Life membership, annual membership, Accounting, Annual Report, Bank Documents – Outgoing President of the past year will provide the Physical forms to Jyotindrabhai.
 - b. Nipaben Parikh will be creating a
 - c. Proposed – Jignesh and second by Malaben
- 10. Urmiben Shah is the Trustee – Proposed by Vijaybhai and second by Malaben
- 11. Election committee – Harshid is withdrawing and Kirit Sheth is going to be an alternative: proposed by Vijaybhai Bhalala and second by Jyotindrabhai.
 - a. Election Committee
- 12. Auditor for 2012 – Rakesh – Proposed by Jyotindrabhai and second by Kamlesh bhai
- 13. Comptroller for 2012 – AGB is recommending Hemangini Shah about Comptroller, if not then managing director will be a Comptroller
- 14. Suggestion on Investment for the Samaj funds
 - a. Trustee to come up with ideas, opportunities, and guidelines.
- 15. Suggestion: Gujarati language should be promoted.

Meeting Adjourned at 12:25.